



Adjourned Meeting  
11-05-20

**Item  
3.B.5.**

# Council Agenda Report

To: Mayor Pierson and the Honorable Members of the City Council

Prepared by: Jesse Bobbett, Community Services Director

Approved by: Reva Feldman, City Manager

Date prepared: October 27, 2020 Meeting date: November 5, 2020

Subject: Amendment to Professional Services Agreement with Landscape Development, Inc.

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**RECOMMENDED ACTION:** Authorize the Mayor to execute Amendment No. 1 to the Professional Services Agreement with Landscape Development, Inc. for landscape maintenance services at Charmlee Wilderness Park.

**FISCAL IMPACT:** Funding in the amount of \$24,744 for this Amendment was included in the Adopted Budget for Fiscal Year 2020-2021 in Account Number 100-4010-5100 (Park Maintenance Professional Services).

**WORK PLAN:** This item was included as item 2j in the Adopted Work Plan for Fiscal Year 2020-2021.

**DISCUSSION:** On June 29, 2019, the City resumed operations of Charmlee Wilderness Park (Charmlee), which remained closed after sustaining substantial damage during the Woolsey Fire. Since resuming oversight of Charmlee, repairs to the welcome area, ranger dwelling, parking lots, and primary trail system have been completed.

In preparation for reopening Charmlee, an Amendment to the Professional Services Agreement (Amendment) with the City's landscape maintenance contractor, Landscape Development, Inc., is required. The Amendment (Attachment) incorporates Charmlee into the Scope of Work and Fee Schedule for the remainder of the original three-year Agreement, which ends June 30, 2022.

**ATTACHMENTS:** Amendment No. 1 to Professional Services Agreement with Landscape Development, Inc.

**AMENDMENT NO. 1 TO AGREEMENT**

THIS AMENDMENT NO. 1 TO AGREEMENT is made and entered in the City of Malibu on November 5, 2020, by and between the CITY OF MALIBU, hereinafter referred to as City, and Landscape Development, Inc. hereinafter referred to as Consultant.

The City and the Consultant agree as follows:

**RECITALS**

A. On July 1, 2019, the City entered into an Agreement with the Consultant for landscape maintenance of city parks and medians (the "Agreement").

B. The City desires to amend the Agreement to include Charmlee Wilderness Park in the scope of work, and the Consultant has submitted a proposal for this purpose that is acceptable to the City.

NOW THEREFORE, in consideration of their mutual promises, obligations and covenants hereinafter contained, the parties hereto agree as follows:

1. Section 1.0 – Scope of the Consultant’s Services, of the Agreement, is hereby amended as set forth in Exhibit A attached hereto.
2. Section 4.0 – Compensation for Services, of the Agreement, is hereby amended as set forth in Exhibit A attached hereto.
3. The Parties agree that this Amendment will be considered signed when the signature of a party is delivered physically or by facsimile transmission or scanned and delivered via electronic mail. Such facsimile or electronic mail copies will be treated in all respects as having the same effect as an original signature.
4. All terms and conditions of the Agreement not amended by this Amendment No. 1 remain in full force and effect.

This Agreement is executed on \_\_\_\_\_, 2020, at Malibu, California, and effective as of November 5, 2020.

CITY OF MALIBU:

\_\_\_\_\_  
MIKKE PIERSON, Mayor

ATTEST:

\_\_\_\_\_  
HEATHER GLASER, Acting City Clerk  
(seal)

APPROVED AS TO FORM:

THIS DOCUMENT HAS BEEN REVIEWED  
BY THE CITY ATTORNEY'S OFFICE

\_\_\_\_\_  
CHRISTI HOGIN, City Attorney

CONSULTANT:

  
\_\_\_\_\_  
By: Greg Epstein  
Title: Executive Director

# Charmlee Wilderness Park



**City of Malibu  
Landscape Maintenance Services Fee Schedule Form**

**Community Services Department**

Complete Fee Schedule Forms for landscape maintenance services, by location, as outlined in the specifications below:

	Monthly Cost	Monthly Labor Hours
<b><u>Charmlee Wilderness Park</u></b>		
5.0 Irrigation	\$ 0.00	0
6.0 Hardscape and Buildings	\$ 250.00	6
7.0 Aeration and Fertilization	\$ 0.00	0
8.0 Shrub, Tree and Groundcover	\$ 750.00	24
9.0 Brush Clearance	\$ 400.00	12
10.0 Mowing and Edging	\$ 0.00	0
11.0 Disease and Pest Control	\$ 0.00	0
13.0 General Maintenance and Inspection Control	\$ 150.00	5
14.0 Daily Litter and Trash Cleanup	\$ 512.00	12
15.0 Runoff Mitigation Control	\$ 0.00	0
<b>Charmlee Wilderness Park Monthly Total</b>	<b>\$ 2062.00</b>	<b>59</b>

**Contractor Information:**

<b>Contractor:</b> Landscape Development, Inc. dba Enhanced Landscape Management	
<b>Street Address:</b> 28447 Witherspoon Parkway Valencia, CA. 91355	
<b>Service Address, City, State and Zip Code:</b> 1938 E. Thousand Oaks Blvd. Thousand Oaks, CA. 91362	
<b>Phone:</b> 805-557-2727 – Office  805-469-7688 – Greg Cell Phone	<b>E-Mail:</b> <a href="mailto:Kirah@enhancedlandscape.com">Kirah@enhancedlandscape.com</a>  <a href="mailto:Greg@enhancedlandscape.com">Greg@enhancedlandscape.com</a>
<b>State License Number:</b> C27 450067, D49	
<b>Authorized Representative:</b> Kirah Brent	<b>Title:</b> Office Manager
<b>Signature</b> 	<b>Date:</b> 10/27/2020